

DEER LODGE FAIRGROUNDS

LEASE AGREEMENT

P.O. Box 149

Deer Lodge, MT 59722

Event Coordinator: Danielle Stevenson ~ 406-691-0582 ~ tricityfairdeerlodge@gmail.com

NAME OF LESSEE:
TYPE OF EVENT:
CONTACT PERSON:
ADDRESS:
PHONE NUMBER:
EMAIL ADDRESS:
DATE(S) OF USE:

Clean-up and damage deposit: \$500/event.

Rental rates are as follows:

- _____ Blue Ribbon Pavilion: \$500.00 per day (heat is an extra \$_____ per day)
 Panel Rental: # requested _____ x days needed = _____
 (the board will determine a flat rate for the event depending on needs of lessee)
- _____ Exhibit Building: \$100.00/event; \$50.00 for each additional day
- _____ Kitchen: \$200.00 for the 1st day, \$50.00 for each additional day [plus propane deposit of \$75.00.
 If the propane tank is full at the end of your event, your deposit will be returned];
 Grandstand Kitchen _____ Pavilion Kitchen _____
- _____ Old Show Ring: \$50.00/event;
- _____ Picnic Area: \$50.00/event;
- _____ Large Arena: \$250.00/event;
- _____ Small Arena: included with large arena OR \$100.00 if rented alone;
- _____ Camp sites: \$15.00/night with electric; \$10.00/night dry; _____ # requested
- _____ PA system: \$150.00/event [additional deposit of \$250.00]
- _____ Heat in the Pavilion is charged at \$35.00/hour.

Deposit total \$ _____ Rental fee total \$ _____

_____ (Lessee Initials) If the Lessee choses to have vendors at the event, Lessee is responsible for having each vendor contact the Fairboard. All vendors will be required to submit proof of insurance at least one week prior to the event.

Special requests:

Bags of shavings will available and will be charged \$1.00 over the cost of shavings. No other bedding besides bagged shavings will be used. All used shavings must be cleaned up and removed off the premises by the Lessee unless other arrangements are made with the board prior to the event.

If requested, the show office and concrete bathrooms are included at no charge. Lessee is responsible for fully stocking and maintaining supplies during the event, and leaving the bathrooms clean, swept, garbage cans empty following the event. Bathrooms must be cleaned within 24 hours following the event. If fairgrounds personnel are required to clean after the 24-hour period, there will be a charge of \$100.00 plus the cost of supplies. If the porta-potty is used, Lessee is responsible for having it pumped following the event.

All parking will be to the north, east and south of the Blue-Ribbon Pavilion. Lessee agrees to monitor and require vehicles to be parked in the designated parking areas only – **NO PARKING IS ALLOWED IN THE FIRE LANE OR AREA INSIDE THE INTERIOR PERIMETER FENCE.** Any vehicle that must be towed, or a tow truck called, shall be at the vehicle owner’s expense.

Dumpsters are provided by the City of Deer Lodge [846-3649]. It is the responsibility of Lessee to notify Danielle if additional dumpsters are needed.

Lessee is responsible for providing garbage can liners for smaller garbage cans and emptying all garbage into the dumpsters provided. Failure to do so will result in a clean-up charge.

Clean up must be completed within 24 hours after the event unless other arrangements are made in writing. Upon satisfactory inspection of the grounds, equipment (including panels), buildings and porta-potties by the Board of Directors, deposit will be returned to Lessee within 30 days of the event. Any damage to the facility or grounds, or required clean-up will be billed to Lessee.

No animals or vehicles are allowed on the lawn areas. Dogs must be on a leash. Dog owners [or Lessee] must clean up after their dog.

The above terms and conditions are strictly enforced. Failure of Lessee to enforce the above rules will result in a \$100 penalty due from the Lessee for each day it is necessary for Fairgrounds personnel to monitor and enforce parking and/or animal rules.

Proof of \$1,000,000 liability insurance with the Tri County Fair Board named as additional insured is required prior to the beginning of the event.

DEPOSIT AND PAYMENT DUE NO LATER THAN 1 WEEK BEFORE EVENT

Any concerns and/or issues as a result of this event will be addressed at the Fair Board meeting to be held on: Date: _____ Time: _____p.m. Location: Weed Board Office

Lessee, its officers and agents, covenant and agree to indemnify and hold harmless the Tri County Fair Board, Officers and Agents, and Powell County Fairgrounds from any claim, judgment or expenses which may arise out of any of the Lessee’s activities or presence within the facilities and/or grounds.

Tri-County Fair Board Lessee: _____

By: _____ By: _____

Office Use Only

Deposit Received: Yes / No

Insurance Received: Yes/No

Rental Fee Received: Yes/No

Deposit Returned: Yes/No If no, explain: _____