

COUNCIL ON AGING  
BOARD MEETING MINUTES

APRIL 29, 2019

John called the meeting to order at 12:05 p.m. on April 29, 2019. Dodie and Brandi were present along with Commissioner Dan Sager and board members Claudia Dippold, Joyce Martin, John Skibsrud, Christie Brander and Liz Smith.

Brandi passed around a thank you note to Clair Bradshaw for his work with AARP Tax Aide. She reported 81 returns completed, some multi-state returns among them. 100% acceptance rate of federal returns, just one out of state return had to be redone. Some assistance from an Anaconda couple, very helpful.

Board elections were due. Dodie reviewed the various offices and their duties. The Board agreed to keep their current positions with Christie Brander taking Cheryl's place as Board Secretary. So current officers are: John Skibsrud, President/Chairman, Liz Smith Vice-President, Christie Brander Secretary, Claudia Dippold Financial Officer and Joyce Martin Public Relations Officer.

Last month's meeting minutes were reviewed. Liz moved, Joyce seconded to approve the minutes as read. Motion Passed.

Dodie presented the financials, reviewing income and expenditures in detail for the various programs for the benefit of the new board member. Joyce moved, Claudia seconded to approve the financials as presented. Motion passed.

Dodie also noted no expenditures from the Director's Discretionary Fund. She does anticipate an expenditure this month for temporary housing for an individual.

DIRECTOR'S REPORT:

Transportation: 467 rides in town, 12 trips out of town, 5 rides Thursday evenings. \$88.50 of Pioneer funds used for 3 riders out of town.

-DOT quarter report sent in April, approved, funds already received for 3<sup>rd</sup> quarter FY2019.

-New vehicle arrived April 12, being used. Drivers fairly pleased. Removed folding seat to make wheelchair tie down easier. There is an issue with the step in to the

vehicle. It is narrow and hard for the older people to step sideways. Dodie emailed the DOT about possibly installing folding steps? No reply yet.

-also received a notice from the DOT that the match money was calculated incorrectly so there will be another check sent for \$240.00.

-Wade Johnson to come by to look at new vehicle and do vinyl signage as soon as possible.

-Tom McElderry completed PASS training and will be filling in this next month in town.

-Maintenance: oil change 2014 Caravan (mentioned last board meeting)

Homemaker: 11 participants, 36 visits.

-working out some challenges, but good ideas on both sides.

-Liz suggesting that some educational materials be given to clients re how to safely handle people in their homes when the clients are ill.

Visiting Nurse: 8 people, 20 visits. She is initially making longer visits and some more frequent visits due to the needs of the various clients.

Blood Pressure Screenings: 9 participants, 21 screenings.

Loan Closet: 14 inquiries, 8 users.

Community Caregiver: 10 participants. Speaker Tami from Frontier Home Health and Hospice. Question and answer session.

Referrals: SHIP: 22 clients, 27 visits; I & A: 92 clients, 138 visits

Outreach: individuals in homes

Commodities: 60 participants

Senior Center: 1027 congregate meals, 1110 Home delivered meals

Unfinished Business: 2017 county auditing still in process, 2018 yet to do.

New Business: Policy regarding employee raises (3% cost of living raise each year funds permitting) clarified for new employees: no cost of living increase until the July following at least 6 months of employment. Dodie asked board if should limit

which employees or subject any positions to a wage cap. Board thought all should receive raises if any do.

John officially welcomed our new board member, Christie Brander from Avon.

Date of next meeting: May 20<sup>th</sup> (as May 27<sup>th</sup> is Memorial Day)

John adjourned the meeting at 1:10 p.m.

Respectfully submitted by

Brandi Schwab, Assistant