



Planning Department Monthly Report

For the Month of: April 2013

Past Month Highlights (Prioritized in order of significance)

- Issued three Development Certificates (two for RCCC & an after-the-fact for an existing residence)
- Issued a Floodplain Development Permit to Phillips 66 Pipeline (Dunkleberg Creek)
- Accepted and processed one Conditional Use Permit
- Processed a Boundary Relocation COS and Retracement COS
- Processed ten Burn Permits
- Met with NRDP staff to discuss the Trestle Park concept and how to phase the agreement
- Met with Joe Armstrong to discuss FEMA's LOMR submission process
- Presented the Cottonwood Creek Flood PowerPoint at the Helena's Engineers Club
- Attended the Arrowstone Park Board meeting and compiled their minutes
- Attended the WRC meeting
- Attended the Community Garden meeting

GIS – E9-1-1 Addressing

- Received MaPS data and started the familiarization process
- Migrated existing GIS database to an ArcSDE geo-database
- Established an Intrado account
- Created a GIS Fee Schedule
- Generated several maps for the Clerk & Recorder and the public

Great West Engineering Progress Report

- None provided for the month

Major Focus for Next Month

- Close out the NRDP Grant Agreement for the Outdoor Ed Center & Johnson Creek Trail
- Prepare one Conditional Use Permit for the Planning Board

Items of Interest for the County Commissioners

- Planning Board granted a CUP to place a third residence on a parcel, and tabled a Gold Creek CUP

Budget

- Department used four-percent of its budget in April and 38-percent for the year

Upcoming Staffing Concerns

- None